

Executive Council Minutes
Open Session
September 15, 2008

Officers present: President Marc Houle, High School Vice President Bob Walker, Middle School Vice President Bob Ruark, Elementary Vice President Stephanie Martin, SPED Vice President Jan Van Horne, Secretary Naomi Lukaszewski, Treasurer Kelly Logan, 6-12 Director Candy Smiley, K-5 Director Karen Wusthoff

Reps: None

Meeting called to order: 4:00 p.m.

Handouts: None

Agenda: Vice Presidents Share Out

IBPS and PPAP Governing Board Procedures-*Confidential Session*

Transfer Policy

Holidays and Personal illness leave

Sonnenberg Audit

I. Minutes

A. September 8 Executive Council: unanimously approved with amendments

B. September 11 Representative Council : unanimously approved with amendments.

II. Vice Presidents Share out

A. Vice Presidents provide feedback on breakout sessions at September Rep Meeting

B. High School: B. Walker

1. Aware that some sites have inconsistent representation

a. Inconsistencies may be due to lack of representation or difficulties in cross departmental communication

b. Sites allowed 1 rep for every 25 teachers yet some HS sites have only 1 or 2 reps for over 100 teachers.

2. VP is working toward establishing open lines of communication

a. Provides highlights from minutes or info pertaining solely to High School staff

C. Elementary: S. Martin

1. Reps wanted to know who to contact regarding issues.

a. Reps directed to forward concerns to VP or staff, either way, both parties will be included in the conversation.

D. Middle School: B. Ruark

1. Most reps wanted to handle own sites

2. VP working toward establishing consistent communication and provide consistent source of information.

Open Session Closed, Confidential Session opened: 4:40 p.m.

Negotiations and Personnel: IBPS and PPAP Governing Board Procedures

Confidential Session closed, Open Session resumed: 5:30 p.m.

III. Transfer Policy

A. PFT will survey membership regarding interests around transfers.

1. C. Smiley will present a draft at the next meeting to be discussed by Executive Council.

IV. SPED Teachers new to district

A. What is available for teachers who are new to district but do not qualify for PPAP?

1. PTIP is not applicable since SPED teacher questions center around procedures unique to SPED in PUSD.

2. Coaching not needed in instruction but information regarding procedures.

B. Need to know what needs are before proposing and implementing a solution.

C. Possible solutions

1. In-service days prior to school specifically for new SPED teachers
2. “Buddy” or mentor teachers
3. Procedural manual
 - a. A manual is available but is unwieldy and not user friendly
4. Department chairs as SPED “concierge”
5. ½ day inservice

V. Sonnenberg Audit

- A. Audit for 2007-2008 school year scheduled to take place
 1. Cost: \$8500 for audit and tax returns
- B. For next year, PFT to ask for comparative bids to ensure Sonnenberg is best choice for cost.

Meeting adjourned: 5:50 p.m.

Next meeting: September 29, 2008

September 22 has been set aside for site visits

Submitted by Naomi Lukaszewski, PFT Secretary